

Share the Gift of Reading

Volunteer as a Tutor



These Adults are Eager to Learn—You Can Help!

- *No Experience Necessary*
- *Flexible Hours*
- *We Prepare You and Supply All Materials*

If you cannot attend the next session or would like to train earlier, we have DVD training available.

Winter 2012 Tutor Training Dates

Session 1:

Tues. Jan 24, 2012
5:30 – 8:30 PM

Session 2:

Sat. Jan 28, 2012
10:00 AM – 3:00 PM

Follow-up Session 3:*

Date TBD
6:00 – 8:30 PM

Volunteers attend all 3 sessions.
**Session 3 is for tutors who are currently meeting with students.*

Be Part of Your Community.

Feel the Rewards of Making a REAL Difference.

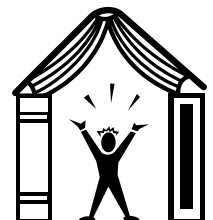
Call us for more information or drop by for a visit.



Project Read – Menlo Park

Menlo Park Library
800 Alma Street, Menlo Park, CA 94025
www.projectreadmenlopark.org
aabradshaw@menlopark.org

(650) 330-2525



FAQs about Project Read – Menlo Park

Q: How does Project Read work?

A: The project provides FREE training to volunteer tutors who help adults learn to read and write. During the three-part, twelve-hour training session, volunteer tutors learn methods of teaching and assisting adult learners to achieve their goals. Those unable to attend the training sessions may use our video-taped training and be placed with a student quickly.

Q: Where is it located?

A: The office and main computer lab for Project Read are within the Menlo Park Public Library. Tutoring takes place there, as well as in the Belle Haven Library, Onetta Harris Community Center, and Menlo Park Senior Center, or at a location mutually agreeable to tutor and student.

Q: What is the commitment to be a volunteer?

A: We expect a minimum commitment of six months; most of our students need instruction twice a week for one and a half hours per session.

Q: What does a tutor get from volunteering for Project Read - Menlo Park?

A: Opportunities for excellent training in adult literacy tutoring; satisfaction for enhancing the lives of second-language learners and native English speakers who cannot read or write well; interaction with a diverse cross-section of the Peninsula adult population, including fellow volunteers; opportunities to develop skills in outreach and publicity; and access to Project Read's computer literacy lab and library.

Volunteer Opportunities

Tutor: Provide one-on-one tutoring to adults to improve their English speaking, reading, and writing skills; the ability to speak a second language is not necessary, as instruction is in English. Serve as an ESL classroom tutor in our beginning English classes in Belle Haven

Office/Administrative: Help with mailings, filing, phoning, data input and general office work

Website: Assist with the design and content of the site, to include volunteer opportunities, on-line application form, donations, frequently asked questions, etc.

Trainer: Provide tutor workshops on literacy-related topics, e.g., learning disabilities, phonics, pronunciation, spelling and grammar

Special Events: Help with planning and staffing fundraising and outreach events

Computer Lab: Help students learn English on the computer, establish a free e-mail account, use the Internet, and create documents

Project Read – Menlo Park is dedicated to improving the basic literacy skills of adults and their families so they can achieve their goals and function more effectively at home, in the community, at work and as lifelong learners. We gladly accept tax-deductible donations.

Project Read – Menlo Park

Menlo Park Library • 800 Alma Street • Menlo Park, CA 94025
www.projectreadmenlopark.org • (650) 330-2525

Support Project Read – Menlo Park and Kepler's! 1) Mention our name while shopping at Kepler's and 6% of your transaction is donated back to us through the Community Partners Program. **2)** Make a tax deductible contribution to our 501 (c) (3) **Project Read-Menlo Park Literacy Partners Tax ID # 27-3247798**