

Project Read – Menlo Park
Menlo Park Library
800 Alma Street,
Menlo Park, CA 94025
650-330-2525

VOLUNTEER APPLICATION

www.projectreadmenlopark.org

Date: _____

Last Name: _____ First Name: _____

Residence Address: _____

City _____ Zip _____

Home phone: _____ Cell phone: _____ E-mail _____

Occupation / Title: _____ (If retired, please state so)

Employer: _____

Business Address: _____

Telephone No: _____

Emergency Contact Name: _____

Relationship: _____ Phone: _____

Highest grade completed: _____ College / Prof Degree: _____

Do you speak a second language? If so, which language? _____

In what areas of work are you willing to help? (*Circle all that applies or Bold your answers*)

Computer Literacy Lab / Software usage Volunteer Coordination Events / Hospitality

Event planning and management Office/admin assistant work Fundraising

Grant writing Grant management Finance Account audit Newsletter Marketing

Public relations/networking Web design/mgn Pro bono law Database and management

How did you learn about Project Read – Menlo Park? (*Please circle or bold your answers*))

Library Office Church/Community Organizations Friends Newspaper Flyers Radio

TV Websites Where? _____ Other _____

Please type or print clearly. You may attach additional pages, if necessary. Do share as we try to see how Project Read can best maximize your talents, expertise, and work experiences.

Civic affiliations and community activities you are / have been involved in, including service in other nonprofit organizations:

Briefly describe the expertise you bring to / offer Project Read - Menlo Park per your personal, education / training, community or professional experiences:

Briefly describe why you want to volunteer for Project Read – Menlo Park and what you hope to accomplish:

How much time can you offer to Project Read? _____ Hours/Week

What day(s) of the week are you available? _____

Please check: Morning _____ Afternoon _____ Evening _____

What is your estimated time line in volunteering for Project Read, i.e. six months, a year, two years?

Signature

Date

Thank you. We appreciate your willingness to volunteer your expertise and time for Project Read – Menlo Park.